



**Minutes for the Meeting of the Parish Council to be held in the Parish Rooms,
Recreation Ground, Chacewater on Friday 30th June 2017 at 7pm.**

S1/17

Councillors Present

Chairman Cllr M Stephens

Vice-Chairman Cllr B Bailey,

Cllr H Bailey, Cllr P Bearham, Cllr A Crocker, Cllr P Dyer, Cllr J Carley, Cllr R Knill Cllr J Holford.

1. Apologies for Absence

C.Cllr John Dyer

2 Co-option of New Councillor

Mr D Chaplin took his seat as a newly co-opted member.

Proposed - Cllr Crocker– Seconded – Cllr B Bailey Vote - Unanimous

Action - Cllr B Bailey to add contact details in the "Whats On" news letter.

3. To receive declarations of interest

a) Councillors to declare any disclosable pecuniary interest in any items on the agenda

b) Councillors to declare any non-registerable interest in any items on the agenda

None received

4 Public Question Time

Late arrival spoke of ongoing problems at Brookside. Informed Sensitivity Order had been put in place which should give additional safeguards regarding placement of tenants.

5. Police Report

No report

6. Cornwall Councillor report

As in "Whats on"

7. 07.01 Minutes of the Meeting held on Friday 26th May 2017

Signed as a correct record.

Proposed Cllr Holford– Seconded – H Bailey Vote - Unanimous

07.02 Minutes of the Meeting held on Friday 16th June 2017

Signed as a correct record.

Proposed Cllr Holford– Seconded – H Bailey Vote - Unanimous

8. Matters arising from those Minutes

Plaque for millennium green fitted

Cllr Bailey queried when the approved grants would be paid. Noted next meeting.

9. Agenda items

09.01/06.17

Brookside – final findings from Tregothnan about use of land.

Discovered that no covenant existed on the land, but a Sensitivity Order had been agreed and had been put in place. The Chairman thanked the Clerk for pursuing the matter.

Item to be removed from the agenda

Proposed – Chairman

09.02/06.17

Internal Audit findings

Amendments to the headings for interests had been on the agenda in line with updated legislation.

Recommended that a Pre-paid debit card is approved by the council.

One printed copy of the Risk Assessment to be retained in the office.

Standing Orders, Financial Regulations and Grant Forms to be placed on the Council website.

Code of Conduct training. Truro Wed Oct 18th 6 -8 pm

Renaming of the post of Council's Cllr Internal Auditor to Internal Control Officer - At present Cllr Carley

A list of approved contractors to be held by the Council.

The Council's Asset Register had previously been increased by 3% each year but now advised that all should be recorded at cost price.

Reserves for the Election Fund - recommended that a minimum of £2000 be placed in this fund.

Noted that the Parish council should have 3 – 6 months running reserve.

Action – Cllrs to provide details of known contractors by next meeting.

Action – Cllrs to consider Election fund reserve at next Precept Meeting.

Agreed to move consideration of planning application PA17/05107 forward.

09.03/06.17

Valuation Tribunal

Cllr Carely informed members that having taken professional advice it was strongly advised not to pursue a Tribunal but to accept findings and take small business rate relief.

Action contact Valuation Office and withdraw action.

Proposed J Carley– Seconded – A Clark Vote - Unanimous

09.04/06.17

Risk Assessment findings

Cllr Bearham raised additional items that should be considered for inclusion under Risk Assessments.

Agreed that a Working Party would be formed to review all areas .

Working party members:- Cllrs Bearham, Knill and Carley

Date to be resolved in TOR November completion

Proposed – P Bearham Seconded – A Crocker Vote - Unanimous

09.05/06.17

Fireworks order

Cllr Bearham informed members of an increase in costs of 40% and that the order would needed to be placed by July Cost as previously detailed. £1850+ VAT

Proposed B Bailey – Seconded J Carley – Vote – Unanimous

Fireworks/Bonfire BBQ

Cllr Bearham stated that Cornwall Council had been informed of the proposed event.

Cllr B Bailey was seeking additional volunteers to assist with the BBQ

Cllr Knill suggested using a contractor to provide the BBQ.

Several possible contractors were put forward - Ross Whithers – Cornish Hog Roast or Steve Heard.

Cllr B Bailey to contact as part of Chacewater Projects.

09.06/06.17

Tree road closure money

14 – 18 august trees being cut down.

Amberon Rd Closure. Signs placed and removed £370 + VAT

Resolved to accept the Amberon quotation

Action to inform home owners of the closure. Clerk to provide Cllr Knill with a letter to hand deliver affected residents.

Proposed Cllr Crocker– Seconded – Cllr Holford Vote - Unanimous

Tree wood ideas

Cllr Bearham showed ideas for the possible use of the wood.

Action Cllr Bearham to pursue costings with David Bedford and liaise with the Tree Surgeon

Proposed Cllr Carley – Seconded Cllr Dyer– Vote - Unanimous

09.07/06.17

Road safety signs

Cllr Knill provided signage ideas community speed watch between 9 930 50% speeding.

Agreed “concealed entrance” and “slow” signs could be placed on existing posts.

Station Rd 40 mph sign Chacewater Hill – West End same coming into the village from Scorrier.

Action Rob to discuss with Viv Bidgood at the quarterly meeting.

Costings for 3 of each sign

Proposed Cllr Knill – Seconded Cllr Holford Vote – Unanimous

Cllr Stephens left the meeting at 8.30 p.m

Cllr B Bailey took the Chair.

09.08/06.17

S3/17

Lengthsman concept

Cllr Knill explained the concept for a shared Lengthsman.. 8hrs per day 2 days per wk. Noted that Gwennap PC would be willing to discuss the idea within a working group.

Proposal that Chacewater and Gwennap form a working group

Agreed members - Cllrs Holford, Knill, Dyer and Chaplin.

Proposed Cllr Knill – Seconded – Cllr Holford Vote - Unanimous

09.09/06.17

4x4 response from Police (meeting 10th July 10am Wheal Jane Room, Village Hall)

Cllr Holford having called the 101 Police number (log numbers 581 582) received a response stating that the Police were unable to help as it was private property (Tregothnan Estates) and if on a public right of way would only assist if someone was hurt.

Recording played to the meeting, noted it was in direct opposition to advice given previously

Matter to be raised by Cllr Holford at the 10th July meeting.

09.10/06.17

Stepping Stones lease

Cllr Carley sought permission for the working party to draw up a draft lease with the terms as previously discussed and a rental of £3000 per year

Agreed that the Council would continue to insure the building.

Cllr B Bailey stated that the Killifreth room is available. (Provisionally booked required Fridays)

Agreed that the logistics for the storage of sensitive PC records/documents in the village hall would be looked at in the last 2 weeks in August.

Proposed Cllr Crocker – Seconded Cllr H Bailey – Vote - Unanimous

09.11/06.17

Dog waste bin at Wheal Busy

Cllr Holford requested the Council consider asking Cornwall Council to site a dog waste bin at both ends of Wheal Busy Lane (at the Smithy and The Terrace).

Action - Clerk to contact Cornwall Council regarding the possibility of siting requested bins,

Cllr Holford to ascertain cost of bins

Proposed Cllr Bearham – Seconded Cllr Crocker – Vote - Unanimous

10. Planning Applications received

PA17/05107

Proposal Erection of car showroom, workshop including MOT facility, vehicle sales display parking, service and customer parking and associated infrastructure/landscaping Location Cornwall Business Park West Scorrier Cornwall TR16 5BN Applicant Jactamial Properties Ltd

Russell Dodge attended to discuss the application,

No objection

Concern of surface water runoff due to the hard landscaping.

Suggest that the large roof could hold photovoltaic panels. Building sustainability is part of the Chacewater emerging neighbourhood plan

Proposed P Bearham– Seconded Rob Knill Vote – Unanimous

PA17/05194

Proposal Construction of Sustainable Dwelling House and Associated Works Location Land South Of 1 Rose Cottage West End Chacewater Cornwall Applicant Mr A Farnell

Cllr Knill declared an interest.

Concern over flooding remains.

Note applicants have tried to address sustainability issues, but have not gone far enough. No solid fuel, solar thermal panels, triple glazed windows, Would request A rating in line with the newly emerging neighbourhood plan. Not in keeping with the character of the village.

Adj to a listed building.

Object Proposed Cllr Bearham– Seconded Cllr Holford– Vote - Unanimous

PA17/05395

Proposal Lift condition 3 on decision 27105/C dated 03/05/65 (agricultural occupancy restriction) Location Carn View Penstraze Chacewater Truro

Applicant Mr And Mrs Ivan And Carol Wright

No objection

Proposed Paul Bearham– Seconded Alan Crocker– Vote - Unanimous

11. Planning Decision Notices received

S4/17

PA17/03891

APPROVED Applicant: Ms F. Harrington Location: Penlea Twelveheads Truro Cornwall TR4 8SJ Proposal: Proposed first floor dormer.

Read and noted.

12. Checklist Report

Checklist / Actions Database update report. (Cllrs. B Bailey & P Bearham)

Cllr Bareham suggested sowing meadow grass by car park. Also that there was a leaking sewer resulting in mud and debris at the bottom of car park –

Action - Cllr Bareham to refer to SWW

Street furniture in need of repainting.

Resolved that Cllr Knill could purchase Sadolin up to the value of £50 to paint seats at the top of the recreation ground

Action Cllr Knill to purchase Sadolin

Proposed Cllr Carley Seconded – Cllr Crocker - Vote Unanimous.

13. Road Matters

12.01/06.17 Report on published list of road works and diversions.

Sainsbury's roundabout towards Highertown

We will be temporarily moving the County Arms bus stop 20 metres uphill to allow the completion of the new one.

Work on the footpath is taking place mainly during the night, and we will be in a position to start surfacing in approximately three weeks' time.

As mentioned in the last newsletter, we did decide to undertake a number of activities during the day after creating enough safe space for us to work. This has minimised the amount of night work and reduced the impact on residents while maintaining good traffic flow.

Higher Newbridge area footpath

We anticipate the surfacing night shifts to continue for around four more weeks. This is a slightly longer duration than initially anticipated. Once this is completed, we will cut back the tarmac to form a tidier edge, and place topsoil.

Treliske roundabout

While the shape of the roundabout remains essentially the same, the east and westbound approaches have been widened.

Our works currently involve lifting the inner kerb line, new surfacing and a complete upgrade to the traffic light system to allow the introduction of 24-hour operations. For the next month, we will be undertaking duct crossings installation, kerbing and footpath works, in preparation for the new surface. As usual, the majority of the work will take place at night.

Treliske to Maiden Green roundabout

Kerbing and footpath works are continuing. We expect to be in a position to surface the eastbound section in August.

Threemilestone roundabout

This is section 278 work undertaken to provide access to the Persimmons development. It is unrelated to the Truro Western Corridor scheme, but given its proximity, is being included here for information.

On Wednesday 28 June we will be white-lining Falmouth Road, off Arch Hill. Due to the volume of traffic that use this road throughout the day, we must carry this work out during the night. This will take place from around 7pm to midnight. If the weather is particularly wet, we may have to postpone this work until it dries up.

The following week (starting 3 July) we will begin constructing a pavement down the left of Falmouth Road, as far as Truro High School entrance. Again this must be carried out at night in order to maintain the traffic flow for road users during the day. Excavation will begin the works, followed by the laying of the kerbs, alteration to street lights and final footway surfacing. Since the road is narrow, we must fully re-instate it in time for the morning's users each day. We must therefore roll the surface each morning, which may cause some noise and disruption

Zebra Crossing – Fore Street

Cllr Stephens raised again the danger of cars stopping on the zebra crossing on Fore Street.

Agreed that a letter would be sent to the Police (log number 151) stating that the crossing is not always visible at busy times and drivers are putting pedestrians at risk.

Action – Letter to be sent to the Police.

Proposed Chairman – Unanimous.

14. Public Rights of Way

Silver and gold paths cut twice a year. Copy of PROW maintenance programme requested by Cllr Knill

S5/17

15. Recreation Ground

Before discussion on these matters, the Council gave consideration to its interest as Trustees of the Recreation Ground.

No matters raised

16. Car Park

Before discussion on these matters, the Council gave consideration to its interest as Trustees of the Car Park [Old Recreation Ground]

No information.

17. Millennium Green

Before discussion on these matters, the Council gave consideration to its interest as Trustees of the Millennium Green

Update from P Shevlin provided a report together with a map of trees. Next meeting Tuesday at 7.30 p.m

18. Outside Bodies Reports

18.01/01.17 Chacewater Bowling Club

18.02/01.17 Chacewater Football Club

18.03/01.17 Chacewater Projects

18.04/01.17 Chacewater School

Cllr Knill to liaise with the school regarding the removal of trees and ideas for the wood.

18.05/01.17 Chacewater Village Hall

18.06/01.17 Mining Villages Regeneration Group – MVRG

Cllr Knill stated that there had been a presentation from United Downs Geo Thermal Project which was very interesting and that they would be willing to provide an article for “Whats On”

Pre Planning Protocol was discussed as was the Chairing of these meetings. It was agreed that the Chairmanship for the group will be rotated and that Cllr Knill would chair the next meeting.

Cllr B Bailey asked if any other Councillors would like to attend. Cllr Knill to provide the Clerk with a list of meeting dates. (meetings held during the afternoon) 21st September next meeting.

18.07/01.17 Stepping Stones Pre-school

18.08/01.17 ‘What’s On in Chacewater’

18.09/01.17 Flood Working Group

18.10/01.17 Energy Reduction for Parish Rooms Group

Nearly completed. Noted rooms were due a 5 year electrical check (move to August for hard wire test) Quotes to be obtained from 3 contractors.

Proposed – Cllr Bareham Seconded – Cllr Crocker. Unanimous.

Action – Clerk to obtain 3 quotes from contractors - names previously requested to be supplied by Councillors.

18.11.01.17 Neighbourhood Plan Working Group

Delighted that residents are engaging with the plan and that it was moving forward.

19. Charity Commission

Millennium Green Charity Submission updated and returned.

20. Action Correspondence Received

M Hoskins Concern for the safety of people due to the Speed of traffic at school pick up drop and drop off, higher speed bumps and signs on Falmouth Rd.

Noted speed humps are the correct specified height it is a 20mph zone. The Parish Council had installed double gate to stop children running straight out onto the road and was working with Chacewater community speed watch. Trees had been cut back to clear the newly cleaned signs.

Action -Cllr Knill to contact school regarding this matter.

Action - Clerk to advise M Hoskins of Councils support

21. Information Correspondence Received

Truro Day email

Agreed that the Parish Council would not participate in this event.

Proposed – Cllr Crocker Seconded – Cllr Carley Vote – Unanimous.

22. Payments, Payments to be authorised, Receipts and Transfer of Funds

S6/17

22.01/01.17 DD Payments

South West Water	[CA1]	(02/05/17)	£	9.00
South West Water	[CA1]	(02/05/17)	£	35.00

EDF Energy	[CA1]	(02/05/17)	£ 116.00
Cornwall Council	[CA1]	(02/05/17)	£ 64.00
South West Water	[CA1]	(01/06/17)	£ 9.00
South West Water	[CA1]	(01/06/17)	£ 35.00
EDF Energy	[CA1]	(01/06/17)	£ 116.00
Cornwall Council	[CA1]	(01/06/17)	£ 64.00

22.02/01.17 Payments to be authorised

British Gas – Toilets	[CA1]	(30/06/17)	£ 38.05
British Gas – Toilet	[CA1]	(30/06/17)	£ 156.63
Mr P Roberts – Internal Audit	[CA1]	(30/06/17)	£ 125.00
R Northey – Cutting April-May	[CA1]	(30/06/17)	£ 28.80
R Northey – Nett Salary June	[CA1]	(30/06/17)	£ 201.06
C A Bearham – Nett Salary June	[CA1]	(30/06/17)	£ 500.00
S Herman – June Salary	[CA1]	(30/06/17)	£ 36.00

22.03/01.17 Receipts

Honesty boxes	[CA2]	(23/05/17)	£ 97.64
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22.04/01.17 Transfer of Funds to be authorised

BMM – CA1			£ 2,000.00
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Parish Council Accounts

Community Acct. 1 as at 01/06/17	[CA1]		£ 3,033.48
Business Money Manager Acct. as at 01/06/17	[BMM]		£37,066.16
Santander as at 02/07/16			£10,664.97
Community Acct. 2 as at 01/06/17	[CA2 Trust]		£ 1,658.60
Community Acct. M/Green as at 22/05/17	[MG Trust]		£29,697.54

Reserves Q1 (2017/18)

Office equipment			£ 952.07
Election Fund			£ 746.80
Training Fund			£ 500.00
Lighting Capital			£ 300.00
Development of Car Park			£12,400.00
Development of Recreation Ground			£11,657.20
Pavilion Project			£10,300.00
Events Committee Finance			£ 2, 943.99
Total			£39,800.06

Proposed Cllr Holford – Seconded Cllr Crocker– Vote - Unanimous

23. Matters for future consideration

- a) Requests for agenda items from councillors
- b) Requests for agenda items from members of the public

Close of meeting 9.30 p.m.

Signed by the Chairman as a correct record Friday 28th July 2017
