



CHACEWATER LOCAL NEIGHBOURHOOD DEVELOPMENT PLAN (LNDP)

**8th POLICY STEERING GROUP (SG) MEETING – VILLAGE HALL (WHEAL JANE ROOM)
MON 6th Nov 17**

RECORD OF DECISIONS (ROD)

List of Attendees	
Paul Bearham Angie Beckham Julie Bennett Peter Chesworth Terie Chesworth John Carley Shirley Carley	Jenny Gale Rob Knill John Peck Tony Roode Paul Shevlin Steve Leech Maureen Stevens
<p>Apologies: Brenda Bailey MBE, Jill Hocking, Martyn Stephens. Jim Holford, Dave Ramsell Kath Ramsell, John Scholfield, Roger Wright-Morris Information (list of attendees at first meeting): Sian Bennetts, Alan Crocker, Paul Dyer, David Firth, Sam Grady, Bill Green, Maggie Lister, Terry Lister, Louise Moore-Green, Catriona Neil, Richard Simmonds.</p>	

ITEM	ISSUE	ACTION
1	<p>Introduction & Aims: The agenda would focus on:</p> <ul style="list-style-type: none"> • Management Structure • Grant Fund Application • Local Landscape Character Assessments • Autumn Consultation Questionnaire • Public Engagement. Consultation Roadshow (24/25th) Plan • Associated Sub Projects 	
2	<p>LNDP Management</p> <p>a. RK extended his thanks to all committee members. Every objective – questionnaire development/distribution/analysis, funding, LLCAs and planning for Roadshow events – had been achieved.</p> <p>b. Policy Groups to stand by for questionnaire data to finalise policy/LNDP documentation.</p> <p>c. Project Plan to be updated by TC as evidence of LNDP progress.</p> <p>d. Terms of Reference completed & circulated.</p>	<p>ALL (Pat on the back)</p>
3.	<p>Grant Fund Application: Funds received (£4,248.50) All expenses incurred by individuals will be refunded. Invoices / Receipts to PB please.</p>	PB
4.	<p>Local Landscape Character Assessment (LLCA) 13 completed (inc. schools) completed & collation of data from 'Look Points' commenced. Explanation of the results at the Roadshow, will demonstrate their value to our community.</p>	
5.	<p>Autumn Consultation Questionnaire.</p> <ul style="list-style-type: none"> • Total returns (to date) 214 or 21% (higher than average). 	

	<ul style="list-style-type: none"> Special thanks to JC & SC, et al for all their hard work in collecting & collating results (inc. Comments), which have been circulated to group members. An even response from most age groups demonstrates good engagement & 64% live in Chacewater. Results available to the public via Parish Council website & more feedback via Facebook page which had 300 viewings up to 5th Nov. Work continues to finalise results for presentation at Consultation Road Shows weekend 24/25 Nov 17, for which handout leaflet being prepared 	JC, RK, BB, JB
6.	<p>Public Engagement: Consultation Road Shows at Twelveheads & Chacewater 24/25th Nov. Plan:</p> <ul style="list-style-type: none"> 3 presentations – Powerpoint results, Drone view / film & associated sub projects. Layout for Chacewater Village Hall (CVH) circulated & agreed. Tea, Coffee & Cakes to be provided. Twelveheads(TWH) Methodist Church Hall to be booked (4pm-6pm) Equipment identified- laptops, screens, projectors, Boards. Publicity Posters, Banners, Flyers, WHAT’S ON centrefold - design/content/sizes/distribution to be agreed, made up & deployed throughout 2 weeks prior to event. 	<p>Volunteers needed:</p> <ol style="list-style-type: none"> RK (Gill really) to provide victuals. To make up Display Boards 20/21st. Set up/Attend sessions themselves: @ TWH 15.30-18.00 @ CVH 09.00-1.00pm latest. Names to RK <p>JB, PB, PS, SL, AB & RK as reqd.</p>
7.	<p>Associated Sub Project for static displays – Examples:</p> <ul style="list-style-type: none"> Energy Group. Health in the Community. Road Safety/Management. Defibrillator. Youth Engagement. Recreation Ground redevelopment. Lengthsman/Street Contract cleaning. Car Parking. Housing Needs & Development. 	
8	<p>AOB.</p> <ul style="list-style-type: none"> JC met Neil Farrington from Community Energy Plus who described other ways of maximising local power. JC attended Cornwall Council Flood Forum (CCFF). Local Flood Plan recommended in light of global warming. 5 x free ordnance survey mapping available from CCC Jenny requested HBSMR mapping “Historic Buildings Sites & Monuments” for the area. 	Suggestions to RK
9	<p>Future Meeting Dates/Times:</p> <ul style="list-style-type: none"> 6.30pm - Mon 4 Dec 17 (Tony Roode to Chair) 6.30pm – Mon 8 Jan 18 (note Mon 1st would not suit) 6.30pm – Mon 5 Feb 18 6.30pm – Mon 5 Mar 18 	

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Distribution. All Named