

## CHACEWATER LOCAL NEIGHBOURHOOD DEVELOPMENT PLAN (LNDP)

### POLICY STEERING GROUP (SG) MEETING - VILLAGE HALL MON 8 MAY 17

#### RECORD OF DECISIONS (ROD)

<b>List of Attendees</b>	
Brenda Bailey MBE Paul Bearham Angie Beckham Julie Bennett John Carley Shirley Carley David Firth Jenny Gale	Jill Hocking Jim Holford Rob Knill ( <i>Chair &amp; Notetaker for the evening</i> ) Kathryn Ramsell David Ramsell Tony Roode Maureen Stevens
<b>Apologies:</b> Sian Bennetts, Peter and Terrie Chesworth, Alan Crocker, Paul Dyer, Sam Grady, Bill Green, Maggie Lister, Terry Lister, Louise Moore-Green, Catriona Neil, John Schofield, Paul Shevlin, Richard Simmonds, Martin Stephens. <b>Also in Attendance:</b> Roger Wright-Morris	

ITEM	ISSUE	ACTION
<b>1</b>	<b>Introduction &amp; Agenda.</b> Rob Knill thanked all for attending and advised that this third overarching LNDP Policy Steering Group (SG) mtg would focus on the following: <ul style="list-style-type: none"> <li>• Finalise our Draft Vision Statement.</li> <li>• Finalise our Draft Objectives paragraph/bullets.</li> <li>• Confirm/Update the make-up of each Objective Policy SG.</li> <li>• Initial expectations/deliverables of each Objective Policy SG.</li> <li>• Grant Funding requirements.</li> <li>• Future Meetings.</li> </ul>	
<b>2</b>	<b>Our Draft Vision Statement.</b> After short debate the following Draft Vision Statement was adopted:  <i>'An inviting, outward looking and inclusive parish that respects its heritage, its natural environment, its countryside, its community, its unique character and identity. A parish that looks forward, embraces sustainable change, supports realistic business growth, appropriate housing and the services underpin them.'</i>	<b>All.</b> Both Vision Statement & Objectives are considered as Draft so they can be amended if/as reqd at any stage of the LNDP preparation process.
<b>3</b>	<b>Our Draft Objectives paragraph/bullets.</b> Again, following short debate the following Objectives piece was adopted: <ul style="list-style-type: none"> <li>• <i>Chacewater's Local Neighbourhood Development Plan (LNDP) is for everyone. It provides a basis from which to chart our future, be that in terms of development, planning, infrastructure management, personal well-being, business and community involvement. As broad or as narrow as we wish to make it, this document aims to draw together all that matters to each and every one of us. We therefore wish to maintain a keen focus on the Environment, our Heritage and the Countryside for which we have responsibility.</i></li> </ul>	

	<ul style="list-style-type: none"> <li>• <i>We also need to maintain our Public spaces, retain our Commercial services, Medical provision and Transportation links whilst improving our Road Safety and Traffic Management infrastructure. A vital part of what we are about relates to making our parish as attractive as it can be to live, visit or work in; so we must try to tackle some of the social concerns that blight most communities these days, such as Vandalism, Flytipping and Litter.</i></li> <li>• <i>But we need to embrace change and recognise our contribution towards the demand for housing, which should be met by sustainable development and sense of identity. Nothing can be achieved, however, without the absolute involvement of the community, so we must continually encourage initiative, invention, inclusivity and embrace ideas from all age groups.</i></li> <li>• <i>In this way, we can promote both personal and wider development by cultivating a responsible social conscience and behavioural attitude at the same time as protecting the things we currently benefit from and value most. In short, this is our time and opportunity to manage our future together!</i></li> </ul>	
<p>4</p>	<p><b>Make up of each Objective Policy SG - amended as follows:</b></p> <ul style="list-style-type: none"> <li>• <b>Natural Environment (Biodiversity – Flora &amp; Fauna).</b> Shirley Carley, Angie Beckham, Peter Chesworth, Catriona Neil, Maureen Stevens</li> <li>• <b>Historic Environment (Heritage).</b> Jenny Gale, Rob Knill, Kath &amp; David Ramsell, Maureen Stevens</li> <li>• <b>Landscape, Green &amp; Open Spaces.</b> Brenda Bailey, Rob Knill, Catriona Neil, John Schofield, Paul Shevlin</li> <li>• <b>Quality of Design incorporating Sustainability.</b> Paul Bearham, John Carley, David Firth, Jim Holford, Tony Roode, David Ramsell</li> <li>• <b>Housing, Development &amp; Jobs.</b> Paul Bearham, John Carley, David Firth, Jim Holford, Tony Roode,</li> <li>• <b>Getting Around, Traffic and Village Gateway.</b> Brenda Bailey, Julie Bennett, John &amp; Shirley Carley, Peter Chesworth, Jill Hocking, John Schofield</li> <li>• <b>Community Health, Safety &amp; Well-being (Facilities &amp; Services).</b> Angie Beckham, Julie Bennett, Jill Hocking, Paul Shevlin</li> </ul>	<p><b>All.</b> Any further amendments to this list are welcomed so please pass names to Rob Knill.</p>
<p>5</p>	<p><b>Initial expectations/deliverables of each Policy SG.</b></p> <p>a. Using examples from other parishes as well as the scoping work already undertaken by our Quality of Design, Sustainability &amp; Housing, Development &amp; Jobs Policy SG (<b>Attachment 1</b>), the aim now is for each SG to meet/work up succinct lists of:</p> <ul style="list-style-type: none"> <li>• The main issues that form the foundation of each Objective Policy, i.e. the important themes.</li> <li>• The key bullet points underpinning the above issues.</li> </ul> <p>b. With the above in mind, SGs were also provided with copies of other parishes efforts.</p>	<p><b>Policy SGs:</b> Return all Policy Objective Lists to Rob Knill by <b>29 May 17</b></p>

	c. Policy SG's to pass list(s) <b>to Rob Knill by 29 May</b> for collation/re-issue to full LNDP membership for further consideration/amendment at the next mtg.	
<b>6</b>	<p><b>Grants/Funding and Administration.</b> Respective Policy SGs to attempt to forward list of requirements that might need grant/fund support, to Martin Stephens ahead of next full LNDP Policy SG mtg (5 Jun). We have £9K max to use.</p> <ul style="list-style-type: none"> <li>This link gives guidance on funding and support: <a href="http://www.cornwall.gov.uk/media/19695020/np-funding-and-support-draft-guidance.pdf">http://www.cornwall.gov.uk/media/19695020/np-funding-and-support-draft-guidance.pdf</a></li> <li>A simpler version of Cornwall Council's Neighbourhood Planning Services Guidance on Costs is at <b>Attachment 2</b>.</li> </ul>	<p><b>Policy SGs:</b> Make return to Martin Stephens at next full LNDP SG mtg on <b>5 Jun 17</b></p>
<b>7</b>	<p><b>Future Meetings:</b> All agreed with the need for a settled schedule of Policy Steering Gp mtgs on the first Monday of each month &amp; usually in the Parish Rooms &amp; at 7.00PM, as follows:</p> <ul style="list-style-type: none"> <li><b>Mon 5 Jun 17</b></li> <li>Mon 3 Jul 17</li> <li>Mon 7 Aug 17 (<b>TBC as Summer holidays</b>)</li> <li>Mon 4 Sep 17</li> <li>Mon 2 Oct 17</li> <li>Mon 6 Nov 17</li> <li>Mon 4 Dec 17</li> </ul>	<p><b>All/Brenda Bailey</b> requested to advise Stepping Stones</p>

**Rob Knill**

R L KNILL  
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**Distribution.** All Named

Attachments:

1. Quality of Design, Sustainability & Housing, Development & Jobs Policy SG Scoping Work.
2. Cornwall Council's Neighbourhood Planning Services Guidance on Costs.