



**CHACEWATER LOCAL NEIGHBOURHOOD DEVELOPMENT PLAN (LNDP)**  
**13<sup>TH</sup> POLICY STEERING GROUP (SG) MEETING**  
**CHACEWATER VILLAGE HALL (Killifreth Room) @ 6.30PM TUES 8<sup>TH</sup> MAY 2018**  
**RECORD OF DECISIONS**

<b>List of Attendees</b>	
Angie Beckham (BB) Peter Chesworth (PC) John Carley (JC) Shirley Carley (SC) Jenny Gale (JG)	Rob Knill (RK) Steve Leech (SL) Tony Roode (TR) Paul Shevlin (PS) Roger Wright-Morris (RWM)
<b>Apologies:</b> Brenda Bailey MBE (BB), Malcolm Beckham (MB), Paul Bearham (PB), Terie Chesworth (TC), Jim Holford (JH), John Peck (JP), Dave Ramsell (DR), Kath Ramsell (KR), John Schofield (JS), Martin Stephens (MS)	

<b>1</b>	<p><b>Introduction &amp; Aims:</b> Rob Knill opened the meeting by thanking all for their continued efforts and stated that:</p> <ul style="list-style-type: none"> <li>• Whilst have fallen a little behind our original timeline for delivering the NDP, but that was always a tough target – progress is still good.</li> <li>• Recent Wheal Jane “sessions” have really helped us focus on issues wrt Strategic Policy Steering Groups 4 to 6.</li> <li>• We have most of our mapping, tables, etc. but need some relevant appendices, esp. relating to Local List, Design Statement, etc.</li> <li>• We have produced a comprehensive Local Landscape Character Assessment (LLCA) document - we now need to use its detail.</li> <li>• The first Draft cut of the Master LNDP is about 60/70% complete.</li> </ul>	
<b>2.</b>	<p><b>RoD from 12<sup>th</sup> NDP Strategy Meeting 4<sup>th</sup> Apr 18:</b></p> <p><b>Actions Arising:</b></p> <ul style="list-style-type: none"> <li>• Potential use of the now abandoned “Observatory for Cornwall” site at Weal Busy. PS advised that levels of interest from “Sea to Skies” project at St Stephens was real.</li> <li>• JS proof read of LLCA/document produced. <b>Done/NFAR</b></li> <li>• Aim to get Draft NDP to Sarah Furley by end May so she can assess whether we need a SEA.</li> <li>• Read through of Policies 1, 2, 3, 7 &amp; 8 still needed for accuracy.</li> <li>• Wheal Jane Room sessions all booked. <b>Done/NFAR</b></li> <li>• Now utilising Bus Stop NB’s to promote NDP. <b>Done/NFAR</b></li> </ul>	Attached/Accepted  <b>Robin Hunter</b> asked to approach “Sea to Skies” team & <b>JP/Carol Green</b> to approach Doctor Malla on future site use.  <b>RK</b> advised End Jun 18 now more realistic  <b>Policy Group Leads</b>
<b>3.</b>	<p><b>Financial Issues:</b> Having spent £3645.96 of 2017/18 Communities Grant allocation of £4248.50, we had to return £602.54 at end of FY. So, now need more (assess between £2.5 to 3K) to cover items such</p>	Expression of Interest done, so <b>RK/AB</b> to submit next phase requirement 9 May 18.

	as Final NDP Print, Banners/Promotion, Engagement Events, Hall Bookings, Screen Print, etc. Will still come well within £9K sealant.	
<b>4.</b>	<b>External Agency/Organisation Engagement(s):</b> <ul style="list-style-type: none"> <li>• RK briefed on progress to Perranaworthal NDP 19<sup>th</sup> Apr 18.</li> <li>• Bespoke surgery with Sarah Furley (CC LNDP Team Lead) 2<sup>nd</sup> May 18 provided welcome clarity on Housing Need/Calculations.</li> <li>• RK advised that MVRG parishes at various levels of progress, from nothing to Final Draft.</li> </ul>	
<b>5.</b>	<b>Local Landscape Character Assessment (LLCA):</b> <ul style="list-style-type: none"> <li>• 5 x Hard copies produced, Primary presented at Assembly &amp; now on Village website. Good reference document, so must use it in text of main body.</li> <li>• TR suggested we have more printed off to aid letter boxing/future Public Engagement Open Days.</li> </ul>	<b>RK</b> to order 5 more copies of LLCA
<b>6.</b>	<b>Progress on NDP Master Document – by Policy Sub Working Groups (SWG)</b> <ul style="list-style-type: none"> <li>• Objective Policy 1. Natural Environment (Biodiversity – Flora/Fauna).</li> <li>• Objective Policy 2. Historic Environment (Heritage). <b>JG</b> had worked hard to get the Settlement maps to a mature enough state to use in the Master NDP – just a little more tweaking may be reqd.</li> <li>• Objective Policy 3. Landscape, Green &amp; Open Spaces.</li> <li>• Objective Policy 4. Quality of Design/Environmental Sustainability.</li> <li>• Objective Policy 5. Housing Need.</li> <li>• Objective Policy 6. Economy &amp; Jobs. <b>SL</b> provided a very useful update on the Business Questionnaire table was progressing</li> <li>• Objective Policy 7. Getting Around, Traffic &amp; Village Gateway.</li> <li>• Objective Policy 8. Community Health, Safety &amp; Well-Being (Facilities &amp; Services).</li> </ul>	<b>Gp1</b> Read - Top & Tail <b>Gp2</b> Read - Top & Tail <b>Gp3</b> Read - Top & Tail <b>Gp4</b> - Review 13 <sup>th</sup> May  More work reqd/Wheel Jane sessions needed  <b>SL</b> to progress Business database but more Questionnaire responses needed by 11 <sup>th</sup> May close off. <b>Gp7</b> Read - Top & Tail <b>Gp8</b> Read - Top & Tail
<b>7.</b>	<b>Community Promotion/Advertising:</b> <ul style="list-style-type: none"> <li>• Think about shaping Public Consultation Days (latch onto others!), Visits Schools, Businesses and engage our youngsters.</li> <li>• Business Questionnaires &amp; Youth Engagement Event 22<sup>nd</sup> May 18 both vital ground.</li> <li>• Monthly WHAT's ON update delivered.</li> </ul>	<b>All</b>
<b>8.</b>	<b>AOB/Emerging Issues: RWM requested that updated Master Contacts List be disted with RoD</b>	<b>RK</b> to update/dist
<b>9.</b>	<b>Future Meeting Dates/Times (@ 6.30pm Wheel Jane Room unless advised otherwise):</b> <ul style="list-style-type: none"> <li>• <b>Mon 11<sup>th</sup> Jun 18</b></li> <li>• Mon 2<sup>nd</sup> July</li> <li>• Wed 8<sup>th</sup> August</li> </ul>	

Distribution to all listed above

**Terie Chesworth**

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