



CHACEWATER LOCAL NEIGHBOURHOOD DEVELOPMENT PLAN (LNDP)

**7th POLICY STEERING GROUP (SG) MEETING – VILLAGE HALL (WHEAL JANE ROOM)
MON 2nd OCT 17**

RECORD OF DECISIONS (ROD)

List of Attendees	
Paul Bearham Angie Beckham Peter Chesworth Terie Chesworth John Carley Shirley Carley Jenny Gale Jim Holford Rob Knill	John Peck Dave Ramsell Kath Ramsell Tony Roode John Scholfield Paul Shevlin Roger Wright-Morris Steve Leech
Apologies: Brenda Bailey MBE, Julie Bennett, Jill Hocking, Maureen Stevens, Martin Stephens.	
Information (list of attendees at first meeting): Sian Bennetts, Alan Crocker, Paul Dyer, David Firth, Sam Grady, Bill Green, Maggie Lister, Terry Lister, Louise Moore-Green, Catriona Neil, Richard Simmonds.	

ITEM	ISSUE	ACTION
1	Introduction & Aims: The agenda would focus on: <ul style="list-style-type: none"> • Management Structure • Reports: LNDP Drop-in-Session/Cornwall Rural Housing Association • Grant Fund Application • Local Landscape Character Assessments • Autumn Consultation Questionnaire • Communications & Community Engagement. 	
2	LNDP a. Team Structure/Management now been extended to include: <ul style="list-style-type: none"> • Design & Promotion: Julie Bennett & Angie Beckham • Autumn Survey: Data Collation Lead John Carley • Note Taker: Terie Chesworth • Help with Public Event(s): Paul Shevlin a. Terms of Reference required for LNDP Steering Group.	RK to draft
3	Reports a. LNDP Drop-in-Session 19. 9.17 with Situ 8 consultants confirmed that our plan is progressing well & their assistance was not thought necessary at this stage. b. Cornwall Rural Housing Association AGM 29.9.17. A charity providing affordable, good quality, sustainable housing, which is available to assist LNDP developments.	RK to include such consultations in Chacewater LNDP

4	Grant Fund Application: <ol style="list-style-type: none"> Required a Project Plan, which RK presented to meeting. (N.B. Completion dates were estimates only) Application submitted for 1st stage Grant payment, totalling £4,248.50, for the period up to 31.3.18. If satisfactory, payment expected within 14 days. (Future bid required for period beyond to 31.03.18 if/as required). Parish Council & RK to be reimbursed for costs to date. 	<ol style="list-style-type: none"> ALL LNDP Strat Team P Bearham
5	Local Landscape Character Assessments (LLCA). <ol style="list-style-type: none"> Training completed with Kath Statham (CC Landscape Architect) volunteers still required to complete assessments. Action Plan - RK presented map for identification of areas & described pack required for each 'Look Point' assessment. Q&A Information to be input into Word document (thanks to PB for simplifying document) to collate this evidence. RK to confirm/circulate names for Teams by Look Point. Completion by mid-November 	<ol style="list-style-type: none"> 11 Teams plus School LLCA of Rec Gd Data Collation group to be identified RK ALL
6	Autumn Consultation Questionnaire. <ul style="list-style-type: none"> Distribution of 1400 copies commenced, Group members present volunteered to complete gaps in coverage. Provisional return date agreed 19th Oct 17 PB agreed to provide reminder posters for each end of village. JC presented data from initial surveys. Overall positive, less so for wind turbines, solar farms, infill, brown/green space developments. Negative views for 2nd & holiday homes, cycle routes & parking. JC agreed to collate results but requires assistance. Results to be available for Public Consultation Roadshows 	<p>Survey delivered to all properties by 7/10/17</p> <p>P Bearham</p> <p>Volunteers to aid survey data collation to contact J Carley with availability.</p>
7	Communications & Community Engagement. <ul style="list-style-type: none"> Rob thanked AB for survey posters placement. Coffee mornings/committee mtgs of as many Chacewater based organisations as possible visited, incl. students/parents at Primary School (29/9) – enthusiastic response. 20th Oct – Start data collation of survey. Target date – 1st Public Consultation Roadshows last weekend in November. 	<p>Progress review at 6 Nov meeting.</p> <p>25/26 November</p>
8	AOB. Jenny requested that animal wildlife – badgers, deer - be included in LNDP.	
9	Future Meeting Dates/Times: <ul style="list-style-type: none"> 6.30pm - Mon 6 Nov 17 6.30pm - Mon 4 Dec 17 6.30pm – Mon 8 Jan 18 (note Mon 1st would not suit) 6.30pm – Mon 5 Feb 18 6.30pm – Mon 5 Mar 18 	

Terie Chesworth

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Distribution. All Named